

Documents to be submitted during counselling & Admission according to the following order:

1. Application form with photo and signatures of candidates and Guardian
2. Xerox Copy of Madhyamik/Equivalent Certificate/Admit Card for age proof.
3. Xerox Copy of BA PART-III/Equivalent Mark sheet.
4. Xerox Copy of BA Registration Certificate
5. Xerox Copy of SC/ST/OBC-A/OBC-B Certificate from SDO, Govt. of West Bengal wherever necessary.
6. Xerox Copy of 'Person with Disability' (PWD) Certificate from appropriate Government authority wherever necessary.
7. Original Migration Certificate for other University.
8. Original College transfer certificate.
9. Receipt of application fees (Keep your own Xerox Copy)
10. One passport size photograph and one stamp size photograph.

Original Documents to be produced at the time of admission for verification.

- a. Madhyamik/Equivalent Certificate/Admit Card for age proof.
- b. BA PART-III /Equivalent Mark sheet.
- c. BA Registration Certificate
- d. SC/ST/OBC-A/OBC-B Certificate from SDO, Govt. of West Bengal wherever necessary.
- e. PWD Certificate from Government authority wherever necessary.

N.B. Selected candidates must pay the **Admission Fees** (See the fees structure from college website (www.kharagpurcollege.in)) on the day of counselling itself. Students can pay the admission fees through **debit card** or cash within college premises or through net banking and that receipt must be submitted to the college office on the day of admission itself.