

KHARAGPUR COLLEGE
KHARAGPUR
BA(H),BSc(H),BCA(H) and BSc(General) courses(Day Shift)
BCom(H) & BCom (General) Courses(Evening Shift)
BA(General) Courses(Morning Shift)

NOTICE FOR UNDERGRADUATE (UG) ADMISSION 2020-2021

Online Application from eligible candidates are invited for admission into 3 years i.e. 6 semesters UG courses (as per the Regulations of Vidyasagar University).

1. Online Application forms for admission will be available from the Admission website of Kharagpur College : www.kharagpurcollege.in from **22.07.2020** to **08.08.2020** upto **12 Midnight**
2. Eligibility criteria, subject combination and merit point formula for different subjects, see UG Regulations 2020-2021 in the website.
3. **Application fee of Rs. 100/- (Rupees One hundred) only per Subject** has to be paid online through **Payment Gateway Mode**.
4. An applicant may submit **Application Forms** for maximum **four Honours Subject and two General Courses** in single logging in.
5. Actual application fees on the basis of the number of subjects applied for must be submitted otherwise the forms will be **Cancelled and no refund** will be made.
6. Both online and offline payment system are available. Candidates willing to use offline payment system, have to generate **Bank Challan (SBI)** by **login to their admission account in the admission website** and pay requisite **application and admission fees as stated in the challan to any branch of State Bank Of India(SBI)**.
7. Candidate must collect fees payment receipt (either auto generated for online payment or provided by SBI bank for offline payment). This should have to be produced during verification process of original documents.
8. An SMS will be sent to each applicant after the successful submission of the application form with requisite fees.
9. Admission will be strictly on Merit Basis. Merit point of applicant will be calculated by taking in account 10% of Marks of best five (5) subjects and the Marks of the subject applied for.
10. Admission of selected applicants will be made online only on and from 11.08.2020 as per schedule below.
11. If a candidate cancels his/her admission, the information must be sent to the mail Id: kgpcollegeadmission2020@gmail.com on or before 21.08.2020.
12. **All admissions are provisional and will be cancelled if the documents are found not in conformity with the declaration in the forms submitted online.**
13. The name of the students, who fail to attend 75% of the total classes held within first 10 days, will be deleted from the admission register and their admission will be cancelled.
14. **Admission process will be completed after the verification of original documents and application form generated at the time of online application.**
15. Commencement of 1st semester classes and date of verification of original documents will be announced later in the college website www.kharagpurcollege.ac.in.
16. For further admission related queries/ problems please contact HELP DESK no.- +91 7365098571 ,7365098572,7365098573,7365098574, 7365098575 (10:00AM TO 5:00PM)

Important Notice

UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

Ragging is totally prohibited in the institution, and anyone found guilty of ragging and /or abetting ragging, weather actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS- 2009 as well as under the provisions of any penal law for the time being in force.

After getting admission in the college, all the students must submit the **Online Anti-Ragging Affidavit Form** through the college website www.kharagpurcollege.ac.in.

While filling the Form in Cyber Café the students should use Mask, Head cover, own sanitizer, full Shirt and Shoes and always maintain Social/Physical distancing.

If someone is unable to take print out of his/her application form he/she may collect his/her application form during verification of original documents in the college office. However, all the students must check their application forms carefully before online submission.

For any help contact Helpdesk numbers.

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Admission Schedule

(Any change in the schedule due to any reason will be notified through the admission website www.kharagpurcollege.in)

Online form fill up for all UG courses	Start of online application submission	22/07/2020 at 11a.m
	Last date of online application submission	08/08/2020 upto 12 Midnight
Merit list Publication and Payment schedule for Honours courses		
	Publication of Provisional Merit list (Subject wise)	09.08.2020 at 1p.m.
	Intimation of any objection or claim by the applicants against the Provisional Merit list by email to: kgpcollegeadmission2020@gmail.com	09.08.2020 at 2p.m. to 10.08.2020 upto 5 p.m.
	Publication of Final Merit list	11.08.2020 at 2 p.m.
	Publication of 1st Selection list	11.08.2020 at 6 p.m.

	(Subject wise)	
	Online/offline Payment of 1st Selection list	11.08.2020 at 7 p.m. to 14.08.2020 upto 12 Midnight
	Publication of 2nd Selection list (if required)	16.08.2020 at 11a.m.
	Online/offline Payment of 2nd Selection list	16.08.2020 at 12 Noon to 18.08.2020 upto 12 Midnight
	Publication of 3rd Selection list (if required)	19.08.2020 at 3 p.m.
	Online/offline Payment of 3rd Selection list	19.08.2020 at 4 p.m. to 21.08.2020 upto 12 Midnight
	Publication of 4th Selection list (if required)	22.08.2020 at 3 p.m.
	Online/offline Payment of 4th Selection list	22.08.2020 at 4 p.m. to 24.08.2020 upto 12 Midnight

Merit list Publication and Payment schedule for General courses

	Publication of Provisional Merit list (Subject wise)	09.08.2020 at 1p.m.
	Intimation of any objection or claim by the applicants against the Provisional Merit list by email to: kgpcollegeadmission2020@gmail.com	09.08.2020 at 2p.m. to 10.08.2020 upto 4p.m.
	Publication of Final Merit list	11.08.2020 at 2p.m.
	Publication of 1st Selection list	11.08.2020 at 6p.m.
	Online/offline Payment of 1st Selection list	11.08.2020 at 7 p.m. to 19.08.2020 upto 12 Midnight
	Publication of 2nd Selection list (if required)	20.08.2020 at 4p.m.
	Online/offline Payment of 2nd Selection list	20.08.2020 at 5p.m. to 27.08.2020 upto 12 Midnight

Document required for Admission during verification

	Document required for Admission during verification
1.	Original and two self-attested photocopy of Madhyamik admit card/certificate for verification of age.
2.	Original and two self-attested photocopy of H.S. Registration certificate.
3.	Original and two self-attested photocopy of H.S./Equivalent Marksheet.
4.	Original and two self-attested photocopy of caste certificate, if applicable.

5.	Original and two self-attested photocopy of PWD certificate, if applicable.
6.	Two passport size photograph.
7.	Original school leaving certificate. (keep your own Xerox copy)
8.	Original Payment receipt for application and admission. (keep your own Xerox copy)
9.	Original Income certificate of guardian from appropriate authority.